

Saratoga History Museum
Louise and George Cooper Historical Essay Contest
for all 4th and 5th Graders Going to School in Saratoga:
Public, Private and Home-School

2018 Topic – A Day in the Life of an Ohlone Child
General Instructions for Teachers and Principals

1. Read the attached information and criteria before you discuss this contest with your students. You may wish to photocopy the Background and Criteria for your students to refer to as they write their essay.
2. A COVER SHEET with Parent Release and Signature is required. Remind students that the Cover Sheet **MUST** be stapled to the top of the essay. Please photocopy the cover sheet for participating students.
3. Read GRADING CRITERIA to the students. This is used to judge essays.
4. When you receive the completed essays from your students, please put them in a large envelope. Please label the envelope “LOUISE AND GEORGE COOPER HISTORICAL ESSAY CONTEST.” Leave them at your school office.
5. Essay envelopes will be picked up from your school office on Thursday February 15th at noon.
6. Private School/home-schooled essays must be returned to the Saratoga History Museum by Thursday February 15 (20450 Saratoga-Los Gatos Road, Saratoga or mail to PO Box 172, Saratoga, CA 95071).
7. This Instruction Packet is also available on the Saratoga Museum website:
www.saratogahistory.com
8. Essays will **NOT** be returned. Please ask students to make a copy before they turn in their essays.
9. Teachers with a winning essay will be notified on March 5. Winning **TEACHERS PLEASE RSVP BY FRIDAY MARCH 16** with the number of children and adults attending the **AWARDS PARTY** from their class. Linda@saratogahistory.com.
(408) 867-3763
10. All classes with winning essays, students, parents, teacher, principal are invited to an **AWARDS PARTY AT THE SARATOGA LIBRARY** (13650 Saratoga Avenue) **WED. MARCH 21 at 4 PM.**